

**First Community Bank**  
**APPLICATION FOR EMPLOYMENT**  
(This Bank is an Equal Opportunity Employer)

**Personal Information**

Date: \_\_\_\_\_

S.S. No.: \_\_\_\_\_

\_\_\_\_\_  
Name            Last            First            MI

How long in present address? \_\_\_\_\_ Date of Birth \_\_\_\_\_

\_\_\_\_\_  
Number        Street            City            State    Zip                            Telephone Number

Previous Address:

\_\_\_\_\_  
Number        Street            City            State        Zip

U.S. Citizen? Yes \_\_\_\_\_ No \_\_\_\_\_

If not a U.S. Citizen, do you have the legal right to remain permanently in the U.S.? \_\_\_\_\_

Position Desired: \_\_\_\_\_ Salary Desired: \$ \_\_\_\_\_

**Present Employment Status**

Are you presently employed? \_\_\_\_\_ Full-time \_\_\_\_\_ Part-time \_\_\_\_\_ Date hired: \_\_\_\_\_

Employer \_\_\_\_\_

Present Position: \_\_\_\_\_ Present Salary: \$ \_\_\_\_\_

May we contact your present employer? \_\_\_\_\_ Supervisor's Name: \_\_\_\_\_

Why are you considering leaving this employment? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**Prior Employment Experience**

\_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Position: \_\_\_\_\_ Supervisor's Name: \_\_\_\_\_

Description of Duties \_\_\_\_\_

\_\_\_\_\_

Reason for Leaving \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Position: \_\_\_\_\_ Supervisor's Name: \_\_\_\_\_

Description of Duties \_\_\_\_\_

\_\_\_\_\_

Reason for Leaving \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Position: \_\_\_\_\_ Supervisor's Name: \_\_\_\_\_

Description of Duties \_\_\_\_\_

\_\_\_\_\_

Reason for Leaving \_\_\_\_\_

\_\_\_\_\_

**First Community Bank  
APPLICATION FOR EMPLOYMENT (cont.)**

**Education**

Name & Address of School	From Mo./Yr.	To Mo./Yr.	Grade Point Average	Date Graduated	Concentration or Major Area	Degree
High/Prep Schools						
Colleges						
American Institute of Banking						
Other Education						

Do you have plans to further your education? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, what are your plans? \_\_\_\_\_

**References**

(1) Name	Street	City
Profession	State	Zip
Years Acquainted	Telephone	
(2) Name	Street	City
Profession	State	Zip
Years Acquainted	Telephone	
(3) Name	Street	City
Profession	State	Zip
Years Acquainted	Telephone	

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**Miscellaneous**

Have you ever been bonded? Yes \_\_\_ No \_\_\_ Have you ever been refused a bond? Yes \_\_\_ No \_\_\_

If a bond was refused, state reason and date: \_\_\_\_\_

To your knowledge, is there any reason you would not be bondable? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, explain: \_\_\_\_\_

\_\_\_\_\_

Activities (civic, athletic, fraternal, etc.) Please exclude organizations in which the name or character may infer the race, creed, color or national origin of its members. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Who referred you to this bank? \_\_\_\_\_

Do you know anyone in this bank? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, who? \_\_\_\_\_

Are you related to anyone in this bank? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, to whom and what is the relationship? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(Completed by the HR Department after Employment)

**Persons to notify in case of an emergency:**

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_